



**Republic of Liberia**

**Liberia Electricity Corporation  
Liberia Electricity Sector Enhancement Project/LESEP**

**Project ID: P120660  
Credit Number: 5055-LR**

**REQUEST FOR EXPRESSIONS OF INTEREST  
(CONSULTING SERVICES – INDIVIDUAL SELECTION)**

**Consultancy services for Project Coordinator (Project Coordination and management Unit) at the Liberia Electricity Corporation**

**Reference No. LEC/LESEP/01/16**

**Issue Date:** 7 September, 2016

**Deadline:** 22 September, 2016

**Introduction**

The Government of Liberia has received a credit from the International Development Association (IDA), toward the cost of the Liberia Electricity Sector Enhancement Project (LESEP), and intends to apply part of the proceeds of this credit towards payments for the services of a *Project Coordinator for the Project Coordination and Management Unit* Of the Liberia Electricity Corporation.

**Objectives:**

The consulting services (“the Services”) to be provided cover the supervision of the implementation of projects that are not implemented today by LEC and the coordination with LEC with respect to the projects implemented by the Utility to ensure that the overall investment program in the sector is implemented in a consistent and timely manner.

The scope of the assignment to be performed over a contract period of one year will include:

- I.** Interact with all relevant stakeholders throughout the course of the assignment to ensure two way communications take place and to provide feedback as necessary.
- II.** Coordinate with LEC on a periodical basis, to monitor timely implementation of the projects implemented by LEC, and seek solutions to prevent or eliminate delays in the implementation of these projects.

- III.** For projects that are not under the responsibility of the current LEC's management:
- a.** Collaboration with the Ministry of Lands Mines & Energy and any other appropriate government agencies to ensure that the implementation of projects conforms to the approved design and specifications are in line with approved regulations where necessary.
  - b.** In the initial stage of each project the coordinator will be responsible for establishing operational guidelines; proposing reporting and communication channels to ensure the timely implementation of each project. The operational guidelines must be defined in collaboration with the LEC and individual donors in accordance with the associated Project Implementation Manuals.
  - c.** Work closely with the supervisory engineers hired under each project to effectively make use of their support.
  - d.** Ensure implementation of the approved Environmental and Social Management Plans and Resettlement Action Plans.
  - e.** Together with the LEC's Procurement Department ensure strict compliance with all project contracts.
  - f.** In coordination with the appropriate LEC department develop and manage a supervision mechanism to monitor the project plans for each project and ensure that the project deliverables and objectives are achieved. The project plan of each project to be supervised must include a monthly cost report which details costs and expenditure for the period plus forecasts for completion with the aim of minimizing any variance.
- IV.** As agreed with the LEC Board of Directors, prepare monthly, and any ad-hoc, project progress reports.
- V.** Prepare and present regular project updates to the LEC Board of Directors.

The successful candidate will report directly to the LEC Board of Directors until a new Management Services Contract for the LEC has been implemented at which stage the PCMU will be incorporated into the Corporation's Planning Department where the consultant will report to the DMD Planning.

The LEC now invites eligible individual consultants ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The shortlisting criteria are:

- Must be educated to degree level with a degree in project management or a similar discipline being an advantage.
- The consultant must have at least ten years work experience at a senior level with at least 5 years in the energy sector and must be able to demonstrate an in depth knowledge of the operations of the power sector.
- The consultant must be able to demonstrate that within the last five years he\she has successfully managed multi-faceted projects which have been delivered on time and within budget.
- Must be able to demonstrate a record of successfully managing/supervising large, complex projects.
- A strong reporting capability is an essential element of this position while experience of donor/partner coordination is an advantage.
- Experience of working in Africa is an advantage.  
Effective written and oral communicator in English and at a senior level is essential.

The attention of interested consultants is drawn to paragraph 1.9 of the World Bank's *Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers* January 2011 ("Consultant Guidelines") revised July, 2014, setting forth the World Bank's policy on conflict of interest.

Applications, clearly marked **Project Coordinator - LEC**, must be delivered in a written form to the address below (in person, or by mail, or by e-mail) by 5PM Local Time, on **22<sup>nd</sup> September, 2016**. Only short listed candidates will be contacted.

Candidates who already express their interest in the earlier publication do not need to re-apply to this position.

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